



**Electronic Resources Librarian  
Library of the University of California, Davis**

**Overview of Position**

The Library of the University of California, Davis, seeks a creative, forward-looking, collaborative, and service-oriented Electronic Resources Librarian. The position reports to the Head of Content Support Services Department and has a leading role in the workflows that establish and maintain discovery of and access to the library's electronic resources licensed locally and consortially through the California Digital Library (CDL). The position has a supporting role in ensuring the integrated discovery and access across internal and external resources, including content from adjacent systems such as the library course reserves system and digital asset management system. In addition, the position serves as the library's primary contact with CDL, vendors and publishers, and library personnel regarding discovery and access issues associated with the library's licensed electronic resources. As a key member of a cross-unit electronic resources management team, the position coordinates with various units for managing electronic resources in such functions as acquisitions, cataloging, collections development, and user services. The position is also expected to play an active role in library's e-resource related training, projects and initiatives.

As a member of the profession, the position takes advantage of opportunities to assess adequacy of and advocate for the improvement of the standards used in the library's work.

**UC Davis and UC Davis Library**

The University of California (UC), Davis is a global community of individuals united to better humanity and our natural world while seeking solutions to some of our most pressing challenges. Located near Sacramento, California's capital, UC Davis has more than 37,000 students, the full-time equivalent of 4,100 faculty and other academics and researchers, and 17,400 staff. The University has an annual research budget of over \$785 million, includes a major academic health system, and over two dozen specialized research centers. Recognized as one of the top 10 public universities in the U.S. and the number one university in the world for agricultural research and veterinary medicine, UC Davis offers interdisciplinary graduate study and more than 100 undergraduate majors in four colleges - Agricultural and Environmental Sciences, Biological Sciences, Engineering, and Letters and Science. It also houses six

professional schools - Education, Law, Management, Medicine, Veterinary Medicine, and Nursing.

The UC Davis Library is among the top 100 research libraries in North America, and belongs to the Association of Research Libraries and other organizations that position it to collaborate with other top organizations. The Library recently migrated to a new resource management system, Ex Libris's Alma, and uses Primo as its discovery system. The Library has been actively involved in Linked Data activities and is planning the transition of its bibliographic data and library operations from MARC to Linked Data. In addition, the Library is a PCC member and participates in CONSER, NACO and SACO programs.

The Content Support Services Department is responsible for processing all resources collected by the Library. The department is comprised of four units: Acquisitions and Licensing, Metadata Creation, Digital and Archival Metadata, and Collection Maintenance. Currently the Department has 4 librarians and 22 paraprofessionals.

### **Position Responsibilities**

Under the general supervision of the Head of Content Support Services Department, the incumbent will

- Serve as the library's primary contact with the CDL, vendors and publishers, and library personnel regarding discovery and access issues related to licensed electronic resources
- Lead the efforts to analyze, troubleshoot, and resolve access problems concerning the library's licensed electronic resources
- Coordinate customization and integration of electronic resources and services between the library's online discovery platforms, including Ex Libris's Primo, and the library's resource management system (Alma)
- Partner with public services personnel to solve technical issues that affect user services and to identify strategies for enhancing electronic resources accessibility and findability
- Monitor trends and best practices related to access and discovery of electronic resources and recommend improvements to existing tools and workflows as appropriate
- Work with library colleagues, CDL, and vendors and publishers to optimize and follow best practices for online access to library's electronic resources
- Collaborate with library technology personnel to explore and experiment with new tools and technologies to enhance users' experience with library's electronic resources
- Coordinate with acquisitions for electronic resources management aspects within the library's resource management system
- Work with cataloging for management of indexes and link resolver issues
- Monitor emerging trends and standards relating to assessment of electronic resources, and facilitate gathering data to support electronic collection evaluation associated with selection and deselection processes

- Write and maintain documentation of policies and procedures related to electronic resources maintenance and troubleshooting, in coordination with department managers as appropriate
- Develop and deliver training related to electronic resources lifecycle issues to library staff as needed
- Support integrated discovery across internal and external resources, including content from adjacent systems such as library course reserves system and digital asset management system. Serve as a resource for integration of emerging external systems with library resource systems as appropriate
- Develop and maintain positive relationships and open communications with individuals in furthering the library's strategic directions and goals
- Utilize professional participation and contacts to influence and advocate for the improvement of standards used in the library's work

### **Required Qualifications for the Position**

- Graduate degree in library science from an ALA-accredited institution or equivalent
- Minimum two years' experience working with management of electronic resources in an academic library setting, including knowledge of key tasks and tools
- Knowledge of technical services operations for the management of serials in all formats
- Knowledge of cataloging standards and MARC 21 format
- Demonstrated ability to work collaboratively as a team member to accomplish common goals
- Ability to respond effectively to changing needs and priorities by strategizing, prioritizing, and taking a flexible approach to a rapidly changing environment
- Demonstrated ability to work independently within the framework of an organization's policies and goals
- Excellent interpersonal, analytical, organizational, problem-solving, time management, and communication skills
- Demonstrated ability to plan, coordinate, and manage projects
- Strong service orientation and interest in anticipating and supporting information users' values and needs
- Ability to meet the University of California criteria for advancement and promotion within librarian series

### **Preferred Qualifications for the Position**

- Experience managing electronic resources in a multi-institution or consortial environment
- Experience with Ex Libris's products such as Alma and Primo
- Familiarity with non-MARC metadata formats, XML and linked data
- Evidence of the ability to learn and apply new technologies, including programming and scripting languages such as Python and JavaScript, to enhance the access and delivery of electronic resources

- Evidence of interest in and ability to use programmatic interfaces to connect or to query data management systems using APIs

## Salary and Benefits

Salary: Assistant Librarian to Associate Librarian (\$49,165-\$69,550) (Appointment rank and salary based on qualifications and experience.)

These positions are covered by a collective bargaining agreement.

**Benefits:** The University of California is one of the largest employers in California, and offers outstanding health and retirement benefits to its employees and their families. Librarians are academic appointees and earn 24 days of vacation and 12 days of sick leave per year. In addition, there are 13 university holidays.

<http://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html>

## Application Information

Applications must be submitted via the UC Davis RECRUIT website:

<https://recruit.ucdavis.edu/apply/JPF02047>

Please include a letter of interest addressing qualifications and experience related to the position, a Curriculum Vitae, and names and contact information for at least four references.

Applicants are also required to complete a Statement of Contributions to Diversity. Please visit [http://academicaffairs.ucdavis.edu/diversity/equity\\_inclusion/index.html](http://academicaffairs.ucdavis.edu/diversity/equity_inclusion/index.html) for information about why diversity statements are requested and guidelines for writing a diversity statement.

Candidates applying by March 15, 2018 will receive first consideration. The position will remain open until filled.

*The University of California is an affirmative action/equal opportunity employer.*

*UC Davis is a smoke- and tobacco-free campus effective January 1, 2014.*